

ASA WEST MIDLAND REGION ACM

SATURDAY 20TH SEPTEMBER 2014

SUMMERHILL SCHOOL, LODGE LANE, KINGSWINFORD DY6 9XE

As part of the 2014 Annual Council Meeting, the West Midland Region will also be hosting a selection of workshops for club volunteers.

Programme for the Day

9.30am Arrival, registration & refreshments

10.00am – 12.00noon
West Midland Region Annual Council Meeting, including the West Midland Aquaforce Awards

12.15pm – 12.50pm Light Lunch

1.00pm – 3.30pm /4.00pm Workshops

Courses / Workshops

1. Time to Listen course

10.30am – 3.30pm (inc. 30 minute lunch break)
This course is for Club Welfare Officers, the pre-requisite for this course is a current Safeguarding & Protecting Children certificate. You will need to bring a copy of this certificate to the course.

2. Team Manager module 1 (local competitions)

3. Team Manager module 2
(overnight stays and travel abroad)
(The pre-requisite for this course is attendance at a Team Manager module 1 course)

4. Club Leaders – Employment & PAYE

5. Safeguarding & Protecting Children course

Cost of the day

Courses 1 – 4 £10.00 refundable on attendance on the day

Course 5 £30.00 non refundable

A light lunch & refreshments will be provided for those candidates who attend the Time to Listen course and for those who attend the morning Annual Council Meeting **and** an afternoon workshop.

Please complete the application form, enclose the fee payable to '**ASA West Midland Region**' and return to the divisional office by **5th September 2014**.

ASA West Midland Region
Unit 7 Basepoint Business Centre
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Bromsgrove
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Book early as spaces are limited!