



Promoter's Conditions and Competition Information, 23rd Easter Open Meet, March 25th to 28th 2016

General

1. The Competition will be held under ASA Law and ASA Technical Rules incorporating FINA swimming rules.
2. The License number for the meet is: 2WM160128
3. Venue: *Stechford Cascades*, Station Road, Birmingham B33 8QN.
4. **Unless agreed or arranged in advance with the promoter entries must be received by midnight on Friday 26th February 2016 which will be the published closing date.**
5. Start times are as stated in the programme of events but may vary and will be notified on the club website.
6. Warm up may be split at the organizer's discretion. All clubs will be required to provide their own supervision of their swimmers in warm ups.
7. The pool is 25m 6-lane with anti-wave lane ropes and electronic timing.
8. All starts will be from the deep end of the pool.
9. Over-the-top starts, and for Backstroke events side-by-side starts may be used at the Promoter's discretion.
10. The small pool will be available for supervised swim down. This pool must not be used for warm up.
11. All ages are 'Age on Day' as at 28/03/2016.
12. Age groups for Boys & Girls are 9, 10, 11, 12, 13, 14, 15 and over.
13. Where referred to Juniors will be age groups 12 and under, Seniors will be age groups 13 and over
14. 1500 & 800-FS events will be swum as mixed-sex events.
15. Strobe lights will be used from time to time throughout the meet, to enhance the atmosphere, and to 'highlight' swimmers prior to the final heat of HDW events; and for all finals.
16. Anything not covered by these notes will be decided by the Promoter.
17. Entries and results for this meet will be held on computer and may be published before, during and after the meet. As required by the Data Protection Act 1998 permission to hold and use such personal data will be deemed to have been given by the submission of an entry.
18. In accordance with the guidelines from Birmingham City Council they will be no photography allowed other than the official photographer.

ENTRIES

19. The meet is open to all swimmers who are members of a club affiliated to the ASA or to the relevant national governing body if this is not the ASA.
20. All swimmers must be at least 9 years of age on the final day of the meet (28th March 2016). Age groups are 'Age on Last Day of Competition'.
21. Entries will be restricted and accepted according to the 'Acceptance Criteria'.
22. The promoter reserves the right to refuse entries at their discretion. Any entry not accepted will be refunded in full: no other monies will be refunded.
23. All times entered must be short course times, actual or converted. It is the responsibility of all competing clubs to ensure that entry times are accurate.
24. Electronic club entries. Clubs with five or more entrants are requested to send the completed electronic entry file and summary form to cobmeetmanager@gmail.com. The entry file is available to download from www.swimbirmingham.org.
25. Entries are only accepted once payment has been received in full.
26. Manual entries should be emailed or posted to the CoB Meet Manager using the manual entry form available at <http://www.swimbirmingham.org.uk/open.php>.
27. Entries that are incomplete, illegible or sent without the correct entry fee may be rejected.
28. **Clubs entering more than 10 swimmers in a day will be required to provide one licensed Technical Official per 10 swimmers, with minimum qualification J-1, to assist with the operation of the meet for the day. This is to enable us to provide the level of Officials to comply with ASA requirements.**
29. There will be no secondary entry.
30. For the Friday distance part of the meet swimmers or their coach are required to confirm their arrival and intention to swim with the top desk at least 40 minutes prior to the published start time of the session.
31. **All details of acceptance/rejection will be posted on the club web site (<http://www.swimbirmingham.org.uk/open.php>) and no details will be sent by post.** All details must be checked and any errors notified immediately, this is the ultimate responsibility of the swimmer and their club.



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Fees

32. Manual entry fee will be £7.00 for each event entered, with the exception of 800m and 1500m events for which the fee will be £10.00 for each event.
33. Electronic entry fee will be £6.25 for each event entered or £9.50 for 800m and 1500m events.
34. Payment:
 - 34.1. Electronic
 - Account – City of Birmingham Swimming Club
 - Account Number – 61775960
 - Sort Code - 40 43 28
 - 34.2. Manual – to the Meet Manager as per the manual entry form.
35. REFUNDS for rejected entries will be made in the first instance at the meet. Non-collected refunds will then be made by direct bank transfer upon provision of the necessary detail.
36. There will be no refunds for withdrawals after the closing date.

ACCEPTANCE CRITERIA

37. The general basis for acceptance is to maximize the number of swimmers who can compete within the published time constraints of the programme. **The maximum length of any day is 7.5hours**
38. Where the meet is oversubscribed accepted entries will be based on fastest time subject to the provisions below.
39. The criteria should the event be oversubscribed will follow the guidelines below:
 - 39.1. All City of Birmingham Swimming Club entries will be accepted.
 - 39.2. A swimmer will be accepted where the meet organiser has been given notice that a visiting official has a swimmer entering the gala.
 - 39.3. Where possible priority will then be given City of Birmingham feeder clubs and clubs who supported the 2015 meet with more that 20 swimmers, where they provide the required number of officials.
 - 39.4. However, where possible, any rejections are to be on a proportional basis of the age group entry for any event
40. All swimmers must meet the required minimum entry time for the event. See separate qualifying times for details.

Competition

41. Swimmers should report for their event at least eight heats prior to their own, except the Friday where it will be two events. Where there are withdrawals the heat will be swum with empty lanes. No 'entries on the day' will be accepted.
42. All heats will be spearheaded. Cyclical seeding will be used for the last three heats of events which have finals.
43. Swimmers and coaches will not be allowed on the pool side except for warm up or swim down, irrespective of whether they have a coaches pass.
44. All participants must observe the safety precautions in operation at *Stechford Cascades*.
45. It is very important that swimmers wear footwear and dry themselves before entering the spectator gallery. Swimmers not complying with this will not be allowed back into the Gallery.
46. Entry to the *Cascades Leisure Pool* is not allowed other than by the normal payment facility at reception.
47. Admission to the pool for spectators will be on a day or meet only basis and spectators will be required to wear a wrist band to show the correct admission fee has been paid.
48. The supervision of swimmers at all times is the direct responsibility of the club for which the swimmer entered. In the absence of a club official the responsibility then resides with the parent/carer. This responsibility applies especially to periods when no competition is taking place, for example, between sessions.

FINALS

49. For events not designated as HDW, there will be Junior and Senior final.
50. All finalists will be the fastest six swimmers from the heats for each age group.
51. In the event of two or more swimmers recording the same times a swim off will be held if required to determine the fastest 6 swimmers.
52. Lists of finalists and two reserves will be announced and posted as soon as they are available.
53. All Swimmers qualifying for FINALS are required to also confirm with the Organisers at the top desk within 10 minutes of the announcement of finals, their intention to swim
54. Finalists must report to the entry stewards 10 minutes prior to the session start time. Finalists not checking in may be excluded and reserves allocated a place.
55. The following events are HDW:
 - 1500m, 800m 400m freestyle
 - 400m IM
 - 200m Fly



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AWARDS

56. There will be an awards presentation at the end of the relevant finals session for all top three finalists.
Finalists who do not remain to collect their award at the awards presentation at the end of the relevant finals session, will not receive the relevant award except where previously notified and in exceptional circumstances
57. Medals will available for the top desk for all events on a HDW basis:
 Age Groups 9, 10, 11 – Top 6 swimmers
 Age Groups 12, 13, 14 & 15 and over – Top 3 swimmers
58. There are 11 other awards:
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| The Slade Arthur Trophy | Best supported club |
| The Les Hayes Memorial Trophy | Best performance by a swimmer with a disability |
| The Andy Jackson Trophy | The 'Iron Man' award for swimmer completing most events |
| Top Club | Club scoring the high total place points |
| Top Junior Boy & Girl | |
| Top Senior Boy & Girl | |
- Points scored as follows – 1st=6, 2nd=5, 3rd=4, 4th=3, 5th=2, 6th=1

*Note: All trophies must be signed for and returned in good repair in time for the next Open Meet

Contact Details

Meet Manager	PROMOTER
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