

The Boldmere Open Meet 16

Licensed by the ASA for entry into County & Regional Championships 3WMM161930
Boldmere Swimming Club is affiliated to ASA West Midlands Region and Warwickshire ASA

Friday 18th, Saturday 19th & Sunday 20th November 2016

Stechford Cascades, Station Road, Stechford, Birmingham, B33 8QN

Terms and Conditions

1. This meet will take place at Stechford Cascades on 18th, 19th & 20th November 2016 and is licensed by the ASA for entry into Regional Championships at Level 3 Licence Number 3WMM161930. It will be run in accordance with ASA Laws, FINA Technical Rules of Swimming; and the following terms and conditions.
2. **Clubs entering 10 or more swimmers are asked to supply at least two licenced officials for each session of the meet.** Mentoring for officials will provided on request, on a first come first serve basis, subject to operational requirements. All officials to be members of a club and registered with the ASA at Category 3.
3. **All ages are 'Age on Day' as at 20th November 2016**
9 year olds are permitted to enter all events
Ages groups are: male & female: 9,10,11,12,13,14 & 15 and over
4. **Qualifying times** - see separate table for details.
5. All events will be swum on the **HDW** basis other than **100m Freestyle** for which there will be **individual age group finals**.
6. **Electronic club entries.** Clubs with five or more entrants are requested to send the completed electronic entry file to bscmeetmanager@gmail.com. The entry file is available to download from www.boldmereswimmingclub.co.uk. Electronic entries are only accepted once payment has been received in full. All entrants are still bound by these Terms and Conditions of entry even though an entry form is not signed. **All entries £6.00 per event.** All cheques made payable to BOLDMERE SWIMMING CLUB. Payment can be made via BACS to Lloyds Bank Sort Code: 30-92-99 A/C:38430868 Ref: Your Club Name BOM15.
7. **All other entries** must be made on the forms provided and **MUST** include the entrant's ASA ID number. All information must be legible (BLOCK CAPITALS PLEASE). Entries that are incomplete, illegible or sent without the correct entry fee will not be accepted. All cheques made payable to BOLDMERE SWIMMING CLUB.
8. Paper entries should be sent to: Judy Kenyon, 23 Sherratt Close, Walmley, Sutton Coldfield, West Midlands B76 1GL.
9. The promoters reserve the right to refuse entries at their discretion. Any entry not accepted will be refunded in full: no other monies will be refunded. **All times shown on entry forms must be short course times actual or converted to a 25m pool. It is the responsibility of all competing clubs to ensure that entry times are accurate.**
10. **Refunds** will only apply if the promoter has received written confirmation of a swimmer withdrawing before the official closing date or if a swimmer has been rejected from any swims.
11. **Official closing date is MIDNIGHT Sunday 16th October. Entries will be accepted on a first come first served basis.** Boldmere Swimming Club reserve the right to refuse an entry, or to close entries before this date should it be necessary.
12. **Accepted entries** will be posted on www.boldmereswimmingclub.co.uk and should be checked for accuracy as this meet will be run 'cardless'. No details will be sent by post.
13. Entries to this meet will be held on a computer and consent, as required by the Data Protection Act 1998, to the holding of personal information on computer will be deemed to have been given by the submission of entry. Personal data will be available for inspection during the Meet on written application to the Promoter.
14. All swimmers must be members of a club affiliated to the ASA, or to the relevant national governing body if this is not the ASA, and registered with the ASA at Category 2.
15. **The competition pool** is 25m in length with 6 lanes. Anti-turbulence ropes, electronic timing and placing will be used.
16. At the promoter's discretion starts may be 'over the top' except for backstroke which may be 'side by side'.
17. It is the responsibility of team managers and coaches to ensure that their swimmers report to the marshalling stewards in time for the start of their race.
18. **Awards (HDW)** will be presented to the top 3 in in each age group. There will be finals for 100m freestyle only. Placings and awards for 100m freestyle will be determined by the time achieved in the final not the time achieved in the heats. Points will be awarded for top male, female & club – 6, 5, 4, 3, 2, 1 for 1st, 2nd, 3rd etc. (no points will be awarded for disqualification). An award calculated on accumulated points will be presented to the top male, top female & top visiting club.
19. **Skins events**
 - a. The fastest 6 swimmers in the 200m Individual Medley events (6 males & 6 females) will go forward to a separate Skins 50m final event, males on Saturday and females on Sunday.
 - b. There will be five rounds each for male and female, with 3 minutes between each race.
 - c. The slowest swimmer in each round is eliminated.
 - d. The stroke for heat 1 will be freestyle and a draw will be made to determine the strokes for the other heats.
 - e. Each swimmer is allocated a lane until the final round; in the final round the centre two lanes will be used.
 - f. It is the duty of the swimmer to be at the start on time for each round and to be ready on the blocks.
 - g. The chief timekeeper will time the intervals and inform the starter when it is time to give the 10 second warning and the start of that heat.
 - h. If the last two swimmers in a race are equal, both will proceed to the next round in which the two slowest swimmers will be eliminated.
 - i. In the event of a disqualification, no other swimmer will be eliminated.

20. **Warm ups** in the main pool will be split to allow more space for the swimmers. The pool will be cleared 10 minutes before the start of each session. Coaches will be responsible for overseeing their swimmers during warm up. A separate small warm up / swim down pool will be available.
21. **Swimmers, coaches and lane marshals should follow the directions of the warm-up supervisor at all times.** Failure to comply with the supervisor's directions will lead to exclusion from any further involvement in the meet. Any swimmer who fails to follow the instructions of the warm-up supervisor will be held responsible for any accidents that may result from his/her actions. Any visiting club that fails to supervise its swimmers adequately will be held responsible for any accidents that may result from their swimmers' unsupervised actions. **All swimmers/coaches should be aware of the "Warm-up Protocol" which will be published on www.boldmereswimmingclub.co.uk prior to the meet, and is included in coach's packs.**
22. **Supervision (Club Entries):** It is the direct responsibility of each club to provide adequate supervision of their swimmers at all times. Swimmers should be supervised **at all times*** by the designated DBS/ASA registered adults. For club entries, in line with ASA Open Meet Licensing Guidelines, a ratio of **1:10** should be considered as the **minimum requirement for swimmers age 16 years and under.** Clubs should provide a minimum of **one adult for each gender of their swimmers.** All those responsible for the supervision of a club's swimmers should be:
- Club Members and ASA Members (Cat 3)**
 - Have a current (club specific) DBS check**
 - Have attended a Safeguarding Children workshop (recommended)**
 - This information must be provided by the club and is required to issue poolside passes. Please complete the form provided with entries.**
- *When coaches/supervisors need a break (for refreshment etc), they should ensure that one of the other DBS checked coaches is left to supervise swimmers during their absence, or that swimmers are supervised by their parents.**
23. **Supervision (INDIVIDUAL ENTRIES):** The parents/guardians of swimmers who enter a meet on an individual basis (i.e. their entry has not been organised by a club) are responsible for the supervision of their children, either directly or indirectly via a nominated adult. Individual entry swimmers must sit with their parent/nominated adult in the spectators' gallery and not in the poolside areas allocated to clubs.
24. **The supervision of swimmers** at all times is the direct responsibility of the club for which the swimmer entered. In the absence of a club official the responsibility then resides with the parent/carer. This responsibility applies especially to periods when no competition is taking place, for example, between sessions. It also applies to areas which are open to the public and cannot be monitored by Boldmere Swimming Club specifically the changing rooms and showers, foyer and stairs area.
25. **In case of fire:** Stechford Cascade's fire procedure will be announced at the beginning of each session and we request that all supervising adults, poolside or in the spectators' gallery pay careful attention to the location of their nearest fire exit and the procedure to follow, to ensure the safe evacuation of everyone in case of fire.
26. **Poolside Passes** will be issued at a cost of £10.00 per day or £15.00 for both days. There will be no charge for coach's passes on Friday. Passes must be purchased when submitting entries using the form supplied. **There will be no entry to poolside without a pass and passes must be worn at all times.** Parents will not be permitted poolside, instead swimmers can leave poolside to be with parents.
27. **NO photography/video** will be permitted other than by the appointed sports photographers for this event. This event, by its very nature, is in the public arena and when entering for the event the participant and their parents acknowledge this fact, which may result in the recording and publication of his/her image. All photographs taken at this event will be password protected when posted on the official website. All photographers have been DBS checked and operate within a strict Child Protection Policy and Code of Ethics.
28. **Strobe lights** will be used from time to time throughout the meet, to enhance the atmosphere, and to highlight swimmers prior to the final heat of HDW events.
29. **Spectators:** The promoter reserves the right to refuse entry to spectators when the maximum capacity for the spectators' gallery has been met. Spectators are required to keep aisles clear of bags and to sit on chairs provided. No chairs are permitted on the walkway at the top of the spectators' gallery; this is a standing area only and must also be kept clear of bags.
30. **Poolside bags:** Swimmers are limited to **1 bag poolside** for health and safety reasons.
31. **Possessions:** Neither the promoter nor Boldmere Swimming Club takes any responsibility for loss or damage to personal possessions during the event. Swimmers and spectators are advised to keep their possessions with them at all times or make use of lockable lockers provided.
32. Any matters concerning the meet not covered in these terms & conditions will be dealt with according to the laws of the sport and at the discretion of the promoter. All participants must observe the safety precautions in operation at Stechford Cascades.
33. **Lead Referees:** Mrs Shirley Wigley, Mr Dave Corbett, Robin Richardson.
34. The promoter of this meet is Caroline Taylor for and on behalf of Boldmere Swimming Club. Updates regarding this meet can be found on www.boldmereswimmingclub.co.uk
Email: caroline@fun-design.co.uk Tel: 07973 719957